

How Do I Complete the Customs Form 3299

U.S. Customs Form 3299 will be required and signed to clear your unaccompanied personal effects and household goods through U.S. Customs.

Part I

You (the shipper) must complete the following sections of Part I of form 3299:

1. Importer's (your) name
2. Date of Birth
3. Date of arrival in the United States
4. U.S. address (If not yet known, please use work address)
5. Port of arrival (The airport at which you first arrived in the United States)
6. Name of arriving vessel / carrier (airline) and flight #
7. Name(s) of accompanying household member(s)
8. You are not required to complete section 8. Part I of the form

Part II

The following sections of Part II must be completed

9. Residency. This is used to indicate your previous residency status, and you residency status upon arrival in the U.S.
10. Statement(s) of eligibility for free entry of articles. You must mark all the applicable boxes to declare the items for which you seek duty-free entry.

Part III

If your shipments are not moving under a Government Bill of Lading, you are not required to complete Part III of form 3299.

Part IV

In Part IV, you must all the applicable boxes and declare any of the following items contained in your shipment:

1. Articles for the account of other person (gifts)
2. Articles for sale and commercial use
3. Firearms and / or ammunition
4. Alcoholic beverages of all types of tobacco products
5. Fruits, plants, seed, meats or birds
6. Fish, wildlife or animal products
7. Foreign household effects acquired abroad and used less than 1 year. (U.S. citizens may have to declare certain high value items that were purchased abroad and used less than one year. Please consult your move coordinator.)
8. Foreign household effects acquired abroad and used more than 1 year. (We all attach a copy of the packing inventory.)
9. Personal effects acquired abroad. (We will attach a copy of the packing inventory.)
10. Foreign-made articles acquired in the United States and taken abroad on this trip or acquired abroad on another trip that was previously declared to U.S. Customs.
11. Articles taken abroad which were altered or repaired overseas.
12. Part IV, Section D, requires that you list any of the items declared in Part IV, items 1-11, and then provide customs with a description and a value of this merchandise. We will attach a copy of your packing inventory.

Part V

You are not required to complete Part V.

Part IV

You must sign form 3299 in Part IV, Section 2, and date the form in Part IV, Section 3. The completed signed form should be faxed or mailed to Star International Movers immediately. Without the completed form, Star International will not be able to arrange customs clearance.

Other Required Paper Work

Supplemental Customs Form

In addition to U.S. Customs Form 3299, you should also complete the Supplemental Declaration for Unaccompanied Personal and Household Effects.

Be sure to complete items #1, #2, #3, #4, #5, #6, #7, #8 and #9.

If you are a resident alien, complete #6. If you are a corporate transferee, complete items #10, #11, #12, #13 and #14.

You are required to complete #15 and #16.

Check "Importer" at #17, and then sign the form at line #18.

Power of Attorney

The Power of Attorney form gives Star International your permission to clear your unaccompanied baggage through U.S. Customs on your behalf.

To complete the Power of Attorney form, mark the box "Individual" in the upper right corner. Print your name in the firm blank on the form. Then, skip to the bottom where it reads, "has caused these presents to be sealed and signed: (Signature)_____."

Write your name and date on the form next line to the right. It's not necessary to have a witness; however, it is recommended.

The form does NOT have to be notarized.

The completed, signed documents should be faxed or mailed to Star International Movers immediately. Without the completed forms, Star International will not be able to arrange customs clearance.